

ME340.01 HEMATOLOGY/ONCOLOGY

Advanced Clinical Clerkship

Location: UCLA

2011-2012
Revised: 11/17/10COURSE CHAIR:
Gary J. Schiller, M.D.

PHONE #:

COURSE OBJECTIVES (in order of importance)

E-MAIL:

300 level (Subinternship)problems: neoplas-
pathies, anemia,
pressed boneSUPPORTING FACULTY:
Dr. D**Department Code**STUDENT COORDINATOR:
Chris Laybourn

PHONE #:

(310) 206-5756

E-MAIL: claybourn@mednet.ucla.edu

REPORT TO:

42-121 UCLA at 8:00AM

COLLEGE AFFILIATION: Academic Medicine

AVAILABLE FOR EXTERNS: Yes

STUDENTS / PERIOD: max 2 min 1

DURATION: 3 weeks

2011-2012 ROTATIONS BEGIN WEEKS:

2, 5, 8, 11, 14, 17, 20, 27, 30, 33, 36, 39, 42, 45, 48

DESCRIPTION: This elective will consist of a 7 days Inpatient Consult and 8 days of Inpatient Clinical bone marrow transplant. This service will consist of general training in adult Hematology-Oncology as it applies to the workup of disorders of coagulation, cytopenias, bone marrow disorders, and oncologic problems for which consultative support is requested.

STUDENT EXPERIENCES**COMMON PROBLEMS/DISEASES**

1. Lymphomas
2. Leukemias
3. Anemias of chronic disease
4. Bleeding disorders, platelet disorders & DTC
5. Hemoglobinopathies
6. Multiple myeloma
7. Myeloproliferative disorders
8. Neoplastic Disease

INPATIENT: 60%
OUTPATIENT: 40%
CONSULTATION: 100%
PRIMARY CARE: 0%

CLOSE CONTACT WITH:
X FULL-TIME FACULTY
X CLINICAL FACULTY
X FELLOWS
X RESIDENTS
X INTERNS
OTHER:

APPROXIMATE # OF PATIENTS EVALUATED EACH WEEK BY STUDENT: 3

TOTAL # OF PATIENTS EVALUATED EACH WEEK BY ENTIRE SERVICE: 15

TYPICAL WEEKLY SCHEDULE

Hour	Monday	Tuesday	Wednesday	Thursday	Friday
Inpt. Cons. Svc. (2 wks) AM Inpt. BMT (2 wks)	8:00 BMT Conference 9:30 Oncology Consult Rounds	Hematology Journal Club Consult. Rounds	Medical Grand Rds. Onc. Consult. Rounds	Hem. Consult Rds. Research Conference	Consult. Rds. Oncology Journal Club
	8:00 BMT Conference 10:00 BMT Rounds	Hematology Journal Club BMT Conference	Medical Grand Rds. Hem-Onc Grand Rds. or Lymphoma Conference	Research Conference	Rounds Oncology Journal Club
Inpt. Cons. Svc. (2 wks) PM Inpt. BMT (2 wks)	Consults	Myeloma Clinic Consults	Leukemia Clinic Consults	Consults	Fellows Clinic Conference Hematology Clinic
	Inpatient Care	Inpatient Care	Leukemia Clinic Consults	Inpatient Care	Inpatient Care

ON-CALL SCHEDULE & WEEKEND ACTIVITIES: There is no requirement that the student be available for night or weekend on-call responsibility.

ADDITIONAL COMMENTS AND OTHER SPECIAL REQUIREMENTS: After an appropriate review of the literature, the patient and the disorder will be discussed with senior trainees and faculty. Students will also participate in major clinical conferences of the Division of

ME340.01 HEMATOLOGY/ONCOLOGY

Advanced Clinical Clerkship

Location: UCLA

2011-2012
Revised: 11/17/10

COURSE CHAIR:
Gary J. Schiller, M.D.
PHONE #:
(310) 825-5513
E-MAIL:

SUPPORTING FACULTY:
Dr. Dennis Slamon and faculty

STUDENT COORDINATOR:
PHONE #:
(310) 206-5756
E-MAIL: claybour@

- COURSE OBJECTIVES (in order of importance)**
1. Knowledge of certain disease processes or problems: neoplastic disease, platelet disorders, hemoglobinopathies, anemia, leukemias & myeloproliferative disorders, depressed bone marrows due to drugs or chemotherapy.
 2. Medical judgment, analysis of medical data & synthesis of information.
 3. Interpretation of tests: blood counts, microscopy--blood smears & bone marrows, radiographic studies & scans, coagulation studies, hemoglobin electrophoresis, enzyme studies.
 4. Diagnosis & management of complex inpatient problems: DIC, anemia, thrombocytopenia, neoplastic diseases in various stages, treatment of all the preceding, psychological support, treatment of depressed bone marrows, & chronic pain.
- Knowledge of drugs: chemotherapeutic agents, Fe, folate & B₁₂, narcotics, transfusion.
5. Outcomes of health care.
 6. Library research & interpretation of literature.
 7. Oral presentation.
 8. Basic science foundations--hematology & oncology.
 9. Utilization of health care team.
 10. Medical record keeping.
 11. Develop consultative skills with other physicians.

Duration

Start Weeks

REPORT TO:
42121 UCLA at 8:00AM

COLLEGE AFFILIATION: Academic Medicine

AVAILABLE FOR EXTERNS: Yes

STUDENTS / PERIOD: max 2 min 1

DURATION: 3 weeks

2011-2012 ROTATIONS BEGIN WEEKS:
2, 5, 8, 11, 14, 17, 20, 27, 30, 33, 36, 39, 42, 45, 48

DESCRIPTION: This elective will consist of a 7 days inpatient Consult and 8 days of inpatient Clinical bone marrow transplant. This service will consist of general training in adult Hematology-Oncology as it applies to the workup of disorders of coagulation, cytopenias, bone marrow disorders, and oncologic problems for which consultative support is requested.

STUDENT EXPERIENCES				
COMMON PROBLEMS/DISEASES 1. Lymphomas 2. Leukemias 3. Anemias of chronic disease 4. Bleeding disorders, platelet disorders & DTC 5. Hemoglobinopathies 6. Multiple myeloma 7. Myeloproliferative disorders 8. Neoplastic Disease	INPATIENT:	60%	CLOSE CONTACT WITH: X FULL-TIME FACULTY X CLINICAL FACULTY X FELLOWS X RESIDENTS X INTERNS OTHER:	
	OUTPATIENT:	40%		
	CONSULTATION:	100%		
	PRIMARY CARE:	0%		
	APPROXIMATE # OF PATIENTS EVALUATED EACH WEEK BY STUDENT: 3			
	TOTAL # OF PATIENTS EVALUATED EACH WEEK BY ENTIRE SERVICE: 15			

TYPICAL WEEKLY SCHEDULE					
Hour	Monday	Tuesday	Wednesday	Thursday	Friday
Inpt. Cons. Svc. (2 wks) AM Inpt. BMT (2 wks)	8:00 BMT Conference 9:30 Oncology Consult Rounds	Hematology Journal Club Consult. Rounds Hematology Journal Club	Medical Grand Rds. Onc. Consult. Rounds Medical Grand Rds. Hem-Onc Grand Rds. or Lymphoma Conference	Hem.Consult Rds. Research Conference Research Conference	Consult. Rds. Oncology Journal Club Rounds Oncology Journal Club
Inpt. Cons. Svc. (2 wks) PM Inpt. BMT (2 wks)	Consults Inpatient Care	Myeloma Clinic Consults Inpatient Care	Leukemia Clinic Consults Leukemia Clinic Consults	Consults Inpatient Care	Fellows Clinic Conference Hematology Clinic Inpatient Care

ON-CALL SCHEDULE & WEEKEND ACTIVITIES: There is no requirement that the student be available for night or weekend on-call responsibility.

ADDITIONAL COMMENTS AND OTHER SPECIAL REQUIREMENTS: After an appropriate review of the literature, the patient and the disorder will be discussed with senior trainees and faculty. Students will also participate in major clinical conferences of the Division of

**2012 –2013 Academic Year
4th Year Calendar of Weeks
Class of 2013**

Week	Start Date	End Date	Holidays/Important Dates
1	July 9	July 15	College Foundations
2	July 16	July 22	
3	July 23	July 29	
4	July 30	August 5	
5	August 6	August 12	
6	August 13	August 19	
7	August 20	August 26	
8	August 27	September 2	
9	September 3	September 9	Labor Day: Monday Sep. 3 rd
10	September 10	September 16	
11	September 17	September 23	
12	September 24	September 30	
13	October 1	October 7	MPSEs (Dean's Letters) released Oct. 1 st
14	October 8	October 14	Columbus Day: Monday Oct. 8 th
15	October 15	October 21	
16	October 22	October 28	
17	October 29	November 4	
18	November 5	November 11	
19	November 12	November 18	Veteran's Day: Monday Nov. 12 th
20	November 19	November 25	Thanksgiving Day: Thursday Nov. 22 nd
21	November 26	December 2	
22	December 3	December 9	
23	December 10	December 16	
24	December 17	December 23	
25	December 24, 2012	December 30	Winter Break (Dec. 22nd - Jan. 6th)
26	December 31	January 6, 2013	Deadline for USMLE Step 2CK & 2CS : Dec. 31 st
27	January 7	January 13	
28	January 14	January 20	
29	January 21	January 27	Martin Luther King Jr. Holiday, Monday Jan. 21 st
30	January 28	February 3	
31	February 4	February 10	
32	February 11	February 17	
33	February 18	February 24	Presidents' Day: Monday Feb. 18 th
34	February 25	March 3	
35	March 4	March 10	
36	March 11	March 17	Scholarship Day: Thursday Mar. 14th; Match Day: Friday Mar. 15th
37	March 18	March 24	
38	March 25	March 31	Cesar Chavez Day: Friday, Mar. 29 th
39	April 1	April 7	
40	April 8	April 14	
41	April 15	April 21	
42	April 22	April 28	
43	April 29	May 5	
44	May 6	May 12	All coursework must be completed by May 12 th
45	May 13	May 19	
46	May 20	May 26	
47	May 27	June 2	Memorial Day: Monday, May 27 th - HOC Friday May 31st
48	June 3	June 9	
49	June 10	June 16	
50	June 17	June 23	
51	June 24	June 30	
52	July 1	July 5	

Note: Each institution recognizes different holidays. **Do not assume any holidays.** Contact the student coordinator of your rotation regarding the holidays observed by the institution.

ME275.04 CLINICAL RHEUMATOLOGY

Advanced Clinical Clerkship

Location: UCLA

2011-2012
Revised: 12/2/10

COURSE CHAIR:
Bevra H. Hahn, M.D.
E-MAIL:

PHONE #:
(310) 825-7991

SUPPORTING FACULTY:
Rheumatology Faculty and Fellows
(UCLA Rheumatology Clinic: Westwood and Santa Monica)

STUDENT COORDINATOR:
Welling Chen
E-MAIL: wichen@mednet.ucla.edu

PHONE #:
(310) 825-7992

REPORT TO: (Contact Coordinator for Clinic Location)
(WW) Dr. Alan Gorn—200 Medical Plaza, 3rd floor, Suite 365B
(SM) Dr. Mihaela Taylor—1304 15th Street, Suite 213, SM)

COLLEGE AFFILIATION: Academic Medicine

AVAILABLE FOR EXTERNS: Yes

STUDENTS / PERIOD: max 2 min 1

DURATION: 3 weeks

2011-2012 ROTATIONS BEGIN WEEKS:
By Arrangement

DESCRIPTION: Students will be taught methods of rheumatologic diagnosis and management of patients of the Division of Rheumatology in the UCLA Hospital. The role of genetics and the immune system in autoimmunity is offered in four weekly conferences.

- COURSE OBJECTIVES (in order of importance)**
1. Knowledge of the pathogenesis and natural history, the orderly investigation, differential diagnosis, and management of autoimmune collagen diseases and arthritis.
 2. The knowledge of the pharmacology of aspirin, non-steroidal anti-inflammatory drugs, INF inhibitor, anti-CD 20, CTLA and corticosteroids, cytotoxics Ig, methotrexate, and new biologic agents.
 3. Medical interviewing and physical examination of muscles, joints and all rheumatic disease manifestations (skin, neurologic, cardiac, etc.).
 4. Analysis of medical data and synthesis of information regarding autoimmune and rheumatic diseases, including both simple and complex diagnostic problems.
 5. Interpretation of serologic studies for SLE, RA, spondylermia, etc.
 6. Synovial fluid analysis and joint X-rays interpretation.
 7. Written and dictated rheumatology consultations.
 8. Procedures such as: joint aspiration and injection, soft tissue injection.
 9. Practical, cost effective assessment and management of rheumatic disorders.
 10. Common rheumatic and immune diseases, including rheumatoid arthritis, SLE, Sjogren's syndrome, etc.

By Arrangement
Use Elective Drop/Add Forms to add

STUDENT EXPERIENCES			
COMMON PROBLEMS/DISEASES	INPATIENT:	30%	CLOSE CONTACT WITH:
1. RA	OUTPATIENT:	70%	X FULL-TIME FACULTY
2. SLE/vasculitis			X CLINICAL FACULTY
3. Osteoarthritis	CONSULTATION:	50%	X FELLOWS
4. Dermatomyositis/scleroderma	PRIMARY CARE:	50%	X RESIDENTS
5. Gout			X INTERNS
6. Reiter's syndrome			X OTHER
7. Psoriatic arthritis			
8. Osteoporosis			

APPROXIMATE # OF PATIENTS EVALUATED EACH WEEK BY STUDENT: 5
TOTAL # OF PATIENTS EVALUATED EACH WEEK BY ENTIRE SERVICE: 75

TYPICAL WEEKLY SCHEDULE

Hour	Monday	Tuesday	Wednesday	Thursday	Friday
AM	8:00 – 9:00 Basic Science Journal Club Rheumatology Clinic (WW or SM)	Inpatient Evaluations Attending Rounds	Medical Grand Rounds 8:30 – 9:30 Rheumatology Clinic 12pm Interdisciplinary Immunology Journal Club	Inpatient Evaluations or Rheumatology Clinic	Rheumatology Inpatient Rounds 11:00 – 12:00 Rheumatology Grand Rounds
PM	Immunology Forum Didactic Review Attending Rounds	Independent Study or Rheumatology Clinic	Attending Rounds 4:00 – 5:00 Clinical Journal Club/ Research Conference	Didactic Review Attending Rounds Independent Study or Rheumatology Clinic	12:00 – 1:00 Division Lunch 1:00 – 5:00 Rheumatology Clinic

ON-CALL SCHEDULE & WEEKEND ACTIVITIES:

ADDITIONAL COMMENTS AND OTHER SPECIAL REQUIREMENTS:



CLINICAL ELECTIVE DROP/ADD FORM

NOT FOR VISITING STUDENT USE

Name _____ Class of _____ Today's Date _____

Student phone and pager numbers _____ Drew/UCLA Students

All Elective Drop/Add Forms must be submitted to the student coordinator AT LEAST ONE MONTH PRIOR the start date of the elective.

STUDENT INSTRUCTIONS

- Use this form to ADD, DROP OR CHANGE dates for electives
 - a. Contact student coordinator by telephone or email (contact information located in the Handbook of Courses) to check availability of dates for the elective you're interested in adding.
 - b. Submit this form to student the coordinator to obtain approval signature (for both dropping and adding of courses). You may fax, mail, or hand deliver the form. Do not send the form without speaking to the student coordinator first.
- The form must be submitted to the student coordinator **as soon as possible or at least 30 days prior** to the start of the elective (for both dropping and adding)
- Failure to appear for a clerkship without submitting a signed Drop/Add Form 30 days prior to the start date may result in a **FAIL**
- Electives are **not** automatically dropped when *Elective Drop/Add Forms* are submitted for the same time period.
- It is your responsibility to make sure your schedule reflects all changes

Date Change From _____

Please check all that apply: ADD DROP DATE CHANGE ONLY _____

_____ Course # _____ Course Name _____ Location _____

_____ to _____
Start Date End Date Starting Week # Total # of Weeks

STUDENT COORDINATOR INSTRUCTIONS

- Please keep a copy of this form for your records and update your paper roster. Updates will be reflected on the ESS roster within two weeks of the SAO receiving this form
- Please fax (310-794-9574) or email mperkins@mednet.ucla.edu the signed copy to **Monica Perkins**, Office of Student Affairs
- If you have additional questions, please contact **Monica Perkins** at (310) 825-6282.

_____ Course Chair Name _____ Course Chair or Course Coordinator Approval Signature _____ Date _____

_____ Student Name _____ Student Signature _____ Date _____

COURSE CHAIR:

Gary J. Schiller, M.D.

E-MAIL:**PHONE #:**

(310) 825-5513

COURSE OBJECTIVES (in order of importance)

1. Knowledge of certain disease processes or problems: neoplastic disease, platelet disorders, hemoglobinopathies, anemia, leukemias & myeloproliferative disorders, depressed bone marrows due to drugs or chemotherapy.
2. Medical judgment, analysis of medical data & synthesis of information.
3. Interpretation of tests: blood counts, microscopy--blood smears & bone marrows, radiographic studies & scans, coagulation studies, hemoglobin electrophoresis, enzyme studies.
4. Diagnosis & management of complex inpatient problems: DIC, anemia, thrombocytopenia, neoplastic diseases in various stages, treatment of all the preceding, psychological support, treatment of depressed bone marrows, & chronic pain.
5. Knowledge of drugs: chemotherapeutic agents, Fe, folate & transfusion.
6. Health care.
7. History & Interpretation of literature.
8. Oral presentation.
9. Basic science foundations--hematology & oncology.
10. Utilization of health care team.
11. Medical record keeping.
12. Develop consultative skills with other physicians.

SUPPORTING FACULTY:

Dr. Dennis Slamon and faculty

STUDENT COORDINATOR:

Chris Laybourn

PHONE #:

(310) 206-5756

E-MAIL: claybourn@mednet.ucla.edu**REPORT TO:**

42-121 UCLA at 8:00AM

COLLEGE AFFILIATION: Academic Medicine**AVAILABLE FOR EXTERNS:** Yes**STUDENTS / PERIOD:** max 2 min 1**DURATION:** 3 weeks**2011-2012 ROTATIONS BEGIN WEEKS:**

2, 5, 8, 11, 14, 17, 20, 27, 30, 33, 36, 39, 42, 45, 48

Start Weeks

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6. Multiple myeloma
7. Myeloproliferative disorders
8. Neoplastic Disease

INPATIENT: 60%
OUTPATIENT: 40%

CONSULTATION: 100%
PRIMARY CARE: 0%

CLOSE CONTACT WITH:

- X FULL-TIME FACULTY
X CLINICAL FACULTY
X FELLOWS
X RESIDENTS
X INTERNS
OTHER:

APPROXIMATE # OF PATIENTS EVALUATED EACH WEEK BY STUDENT: 3**TOTAL # OF PATIENTS EVALUATED EACH WEEK BY ENTIRE SERVICE:** 15**TYPICAL WEEKLY SCHEDULE**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday
Inpt. Cons. Svc. (2 wks) AM	8:00 BMT Conference 9:30 Oncology Consult Rounds	Hematology Journal Club Consult. Rounds	Medical Grand Rds. Onc. Consult. Rounds	Hem.Consult Rds. Research Conference	Consult. Rds. Oncology Journal Club
Inpt. BMT (2 wks)	8:00 BMT Conference 10:00 BMT Rounds	Hematology Journal Club BMT Conference	Medical Grand Rds. Hem-Onc Grand Rds. or Lymphoma Conference	Research Conference	Rounds Oncology Journal Club
Inpt. Cons. Svc. (2 wks) PM	Consults	Myeloma Clinic Consults	Leukemia Clinic Consults	Consults	Fellows Clinic Conference Hematology Clinic
Inpt. BMT (2 wks)	Inpatient Care	Inpatient Care	Leukemia Clinic Consults	Inpatient Care	Inpatient Care

ON-CALL SCHEDULE & WEEKEND ACTIVITIES: There is no requirement that the student be available for night or weekend on-call responsibility.

ADDITIONAL COMMENTS AND OTHER SPECIAL REQUIREMENTS: After an appropriate review of the literature, the patient and the disorder will be discussed with senior trainees and faculty. Students will also participate in major clinical conferences of the Division of



AWAY ELECTIVE CHECK-OFF LIST FOR NON VSAS SCHOOLS

Today's Date: _____

Name: _____

Phone/Pager# _____

Name of School Applying To: _____

After completing the Check-Off List and application please return all materials to Linda's mailbox located in the SAO.

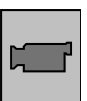
1. **Please allow approximately 10-14 business days for this application to be processed by the SAO so please plan accordingly. You will receive an e-mail when your application is completed.**
2. **You must supply a course description with this application.** If a course description is not available, you need to call the department you're applying in (i.e. Medicine) and ask them to create one. Dr. Parker will not review or approve this application unless a description is included.
3. You must list the dates of the elective(s) on the "other" schools application.

PLEASE MARK BELOW ALL THAT APPLY

(Items listed below are most often requested by other schools when applying for an elective)

- I need an official transcript
- I need a Letter of Good Standing/Statement from the Dean
- I need a Malpractice/Immunization/Criminal Background Check Letter
- I need the Visiting Medical Student Health Clearance Form signed (You must transfer your immunization information onto the "away" schools form if you want Dr. Parker to sign it. Your immunization records are available at <https://i4w.ais.ucla.edu/ils/login.aspx?izAppId=edu.ucla.sdh.pncweb> . **You must attach a copy of your immunization records to the form.**
- I need proof I've had a Respiratory Mask Fit "test" (Beginning with students' who matriculated in 2005)
- Other: _____
- ▶ Need Respiratory Mask Fit "test" (Only if you matriculated before 2005 - call Occupational Health (310-825-6771) to schedule an appt.)
- ▶ HIPAA Certificate – **PROVIDED BY YOU.** Found at <http://hr.healthcare.ucla.edu/hipaa2/main.asp>
- ▶ Board Scores – **PROVIDED BY YOU.** We **DO NOT** have paper copies of your scores
- ▶ Health Insurance Card - **PROVIDED BY YOU.** We **DO NOT** keep records of your insurance information
- I will pick up the completed application
- Please mail completed application to:

You will receive an e-mail when the application is available for you to pick up.





RESEARCH ELECTIVE REQUEST FORM

David Geffen School of Medicine at UCLA

- Research should be for a significant period of time, usually the full six weeks.
- A maximum of six weeks of research (600 level) and/or In-Depth Electives (100 level courses) may be applied toward the 30 week elective requirement. For example, if you receive credit for 4 weeks of research, you may only receive credit for 2 weeks of an In-Depth elective.
- Academic credit will **not** be given for research electives for which you are paid or while on a leave of absence from the medical school curriculum.
- Academic credit will **not** be given for any research conducted prior to the start of your third year or while on a leave of absence.
- UCLA vs. AWAY credit: Research electives taken at any of the UCLA hospital campuses and sponsored by a UCLA faculty member will be given "UCLA" elective credit, while those research experiences taken away from the UCLA hospital campuses will count towards the 12 weeks allowed for "AWAY" electives.
- Research electives cannot be applied toward the 24 weeks of elective clinical experiences
- Student who have not taken time-off from the medical school curriculum for research (NIH, PhD, etc), may do research in the third year with approval from the Dean of Student Affairs. Arrangements must be made in advance to complete missed Doctoring 3 and Longitudinal Preceptorship days and/or assignments.
- Research must be approved (formed signed) by the Director of Student Research prior to the start date. No retroactive credit will be granted.

_____	_____	_____
Student's Name /Phone and/or beeper #	Class of	Today's Date
_____		_____
Area of Research (i.e. Surgery, Medicine, etc)		Location/Facility
_____	_____	_____
Dates of Elective	Hours Per Week (Must work a minimum of 40 hrs/wk)	Number of Weeks

Contact Information of Research Mentor (final evaluation requests will be sent to this address)

_____	_____
Research Mentor Telephone #	Research Mentor's E-mail Address

Please note: Students will not receive academic credit for research electives for which they are being paid

Will the student receive any money for this elective? (Y/N) _____

DESCRIPTION OF RESEARCH (Attach additional sheet if needed):

(Continued on Reverse)



SPECIAL CLINICAL ELECTIVE REQUEST FORM DAVID GEFFEN SCHOOL OF MEDICINE AT UCLA

Special Clinical Electives are electives designed by you and sponsored by a UCLA faculty member. Special electives taken at UCLA or the affiliated hospitals and sponsored by a UCLA faculty member will be given UCLA elective credit.

Non-UCLA Special Electives are permitted only under the sponsorship of a UCLA faculty member from the corresponding department in which you will be participating. Special electives taken away from the UCLA hospital campuses will count as part of the 12 weeks allowed for AWAY electives. Special clinical electives may not count toward the eight weeks of 300 or 400 level subinternships required for graduation.

Course in Handbook? Yes _____ Course# _____ No _____

_____	_____	_____
Name of Student	Class of	Today's Date
_____	_____	_____
Name of Clinical Elective	Department	Location/Facility
_____	_____	_____
Dates of Elective	Hours Per Week	Number of Weeks

Mailing address of Elective Director (final evaluation requests will be sent to this address)

Address/Room # (campus) Street City State Zip

Telephone # of Elective Director Will the student receive any money for this elective? (Y/N) _____

Please note: Students will not receive academic credit for clinical electives for which they are being paid

DESCRIPTION OF COURSE (Attach additional sheet if needed):

(Continued on Reverse)



**2012 –2013 Academic Year
4th Year Calendar of Weeks
Class of 2013**

Week	Start Date	End Date	Holidays/Important Dates
1	July 9	July 15	College Foundations
2	July 16	July 22	
3	July 23	July 29	
4	July 30	August 5	
5	August 6	August 12	
6	August 13	August 19	
7	August 20	August 26	
8	August 27	September 2	
9	September 3	September 9	Labor Day: Monday Sep. 3 rd
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11	September 17	September 23	
12	September 24	September 30	
13	October 1	October 7	
14	October 8	October 14	
15	October 15	October 21	
16	October 22	October 28	
17	October 29	November 4	
18	November 5	November 11	
19	November 12	November 18	
20	November 19	November 25	
21	November 26	December 2	
22	December 3	December 9	
23	December 10	December 16	
24	December 17	December 23	
25	December 24, 2012	December 30	Winter Break (Dec. 22nd - Jan. 6th)
26	December 31	January 6, 2013	Deadline for USMLE Step 2CK & 2CS: Dec. 31st
27	January 7	January 13	
28	January 14	January 20	
29	January 21	January 27	
30	January 28	February 3	
31	February 4	February 10	
32	February 11	February 17	
33	February 18	February 24	Presidents' Day: Monday Feb. 18 th
34	February 25	March 3	
35	March 4	March 10	
36	March 11	March 17	Scholarship Day: Thursday Mar. 14th; Match Day: Friday Mar. 15th
37	March 18	March 24	
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39	April 1	April 7	
40	April 8	April 14	
41	April 15	April 21	
42	April 22	April 28	
43	April 29	May 5	
44	May 6	May 12	All coursework must be completed by May 12th
45	May 13	May 19	
46	May 20	May 26	
47	May 27	June 2	Memorial Day: Monday, May 27 th - HOC Friday May 31st
48	June 3	June 9	
49	June 10	June 16	
50	June 17	June 23	
51	June 24	June 30	
52	July 1	July 5	

**Early Match Interview Season
Sept - Dec**

**Regular Match Interview Season
Sept – Jan**

Rank List – Mid Feb

Note: Each institution recognizes different holidays. **Do not assume any holidays.** Contact the student coordinator of your rotation regarding the holidays observed by the institution.

