The electronic Financial Aid Notification (eFAN) is your official notice of financial aid eligibility for the 2011-2012 academic year. Any time the Financial Aid Office generates a new Financial Aid Notification for you, an eFAN will be available for your review on MyFAO. You will be notified via e-mail when a new eFAN is available. When you log in to eFAN, you will be guided step-by-step to complete the process of accepting the aid offered to you. The next section of this publication is designed to offer you an outline of what steps to take in order to complete your eFAN.

**eFAN Process – What To Do**

**Logging In**

To access your eFAN, go to [www.fao.ucla.edu](http://www.fao.ucla.edu) and click on MyFAO. You will need your UCLA log on and password to log in. You will have 30 minutes to complete your eFAN. Should your session time out, all your information will be saved for when you log back in. After you log in:

- Select the award period you want to review – There may be different academic years to choose from, be sure you have selected the correct academic year, **summer and academic year eFANs are posted separately**.
- Select the notification you want to review – the latest (‘New’) eFAN is always the most current. However, you also have access to all notifications generated which you can use to review past award information and changes made to your awards.

**Housing/Enrollment Information/Cost of Attendance**

When you access the eFAN, you will be presented with the Housing and Enrollment Information screen.

**Housing Status** – indicates the housing option that was used to determine your financial aid eligibility (see page 2 for budget figures) and is based on the housing information you listed on your Free Application for Federal Student Aid (FAFSA). You will be instructed to verify (or change) your housing status on the eFAN.

If you change your housing status, the Financial Aid Office may follow up for housing verification at any time during the academic year. Please have copies of your housing contract, rental agreement and canceled checks available to be submitted to the Financial Aid Office upon request.

If housing verification is requested and you are unable to provide the necessary documentation, your budget will be adjusted and you will be billed for scholarships, grants and/or loans received.

**Enrollment Status** – this section of your eFAN will allow you to indicate any terms that you are NOT going to attend at UCLA. If you indicate terms of non-attendance, your award will be revised and you will be e-mailed when the revised notification is ready for your review.
**Cost of Attendance Summary**

This section of your eFAN provides you with the calculation of your financial aid need. It lists your Cost of Attendance (based on your housing status), Student Contribution (calculated using the income and asset information provided on the FAFSA) and your financial need. When determining your award, the Financial Aid Office will strive to cover your total Cost of Education for the year. The table below shows the differences between costs of attendance based on the housing type and year in school.

### 2011-2012 Student Financial Aid Budgets

**David Geffen School of Medicine at UCLA**

<table>
<thead>
<tr>
<th>Living in Weyburn or Off - Campus Apartment</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Year (10 months)</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Year (10 months)</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Yr Summer (6 Weeks)</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Year (11 months)</th>
<th>4&lt;sup&gt;th&lt;/sup&gt; Year (11 months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Fees</td>
<td>$32,247</td>
<td>$32,247</td>
<td>$3,330</td>
<td>$32,247</td>
<td>$32,247</td>
</tr>
<tr>
<td>Room / Board</td>
<td>$15,880</td>
<td>$15,880</td>
<td>$2,382</td>
<td>$17,468</td>
<td>$17,468</td>
</tr>
<tr>
<td>Books / Supplies</td>
<td>$4,717</td>
<td>$1,601</td>
<td>$-</td>
<td>$957</td>
<td>$957</td>
</tr>
<tr>
<td>Transportation</td>
<td>$4,580</td>
<td>$4,580</td>
<td>$687</td>
<td>$5,038</td>
<td>$5,038</td>
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<tr>
<td>Misc.</td>
<td>$2,530</td>
<td>$2,875</td>
<td>$353</td>
<td>$2,585</td>
<td>$4,230</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$59,954</td>
<td>$57,183</td>
<td>$6,752</td>
<td>$58,295</td>
<td>$59,940</td>
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</table>

<table>
<thead>
<tr>
<th>Commuter (Living with Parents)</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Year (10 months)</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Year (10 months)</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Yr Summer (6 Weeks)</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Year (11 months)</th>
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<td>$3,330</td>
<td>$32,247</td>
<td>$32,247</td>
</tr>
<tr>
<td>Room / Board</td>
<td>$3,168</td>
<td>$3,168</td>
<td>$475</td>
<td>$3,485</td>
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<tr>
<td>Books / Supplies</td>
<td>$4,717</td>
<td>$1,601</td>
<td>$-</td>
<td>$957</td>
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<td>$2,875</td>
<td>$353</td>
<td>$2,585</td>
<td>$4,230</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$47,242</td>
<td>$44,471</td>
<td>$4,845</td>
<td>$44,312</td>
<td>$45,957</td>
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</tbody>
</table>

For additional information on Tuition & Fees, go to UCLA Registrar's website: www.registrar.ucla.edu/fees
Non-California residents pay $12,245 in Nonresident Supplemental Tuition in addition to resident tuition
Weyburn / Off Campus room & board includes $1,204 monthly rent and utilities
1st year Books/Supplies includes one-time $3,000 computer allowance
2nd year Books/Supplies includes one-time $400 PDA allowance
3rd and 4th year Books/Supplies include annual $150 pager rental allowance
How to Accept Your Aid

Award Information – The awards on your eFAN are divided into GRANTS & SCHOLARSHIPS and LOANS sections to make the review of what you have been offered easy. Use the “accept”, “decline” or “undecided” buttons to indicate what you would like to do with each of the awards offered. You can accept some of the awards while declining or leaving others undecided. Leaving an award “undecided” will allow you to come back and accept or decline it at a later time. Declining an award will remove it from your eFAN. **You will need to contact the Financial Aid Office, if you want to reinstate an award that you previously declined.** Awards will be reinstated only if funding is still available.

Grants and Scholarships – This section of the eFAN lists all of the “free money” that has been awarded to you based on need and/or merit. These awards do not have to be repaid. Federal, State and University Grants may be included in your award package. Once you have accepted your grants and scholarships on the eFAN there may be a thank you letter required. Please refer to the Thank You page of the eFAN for additional information.

Loans – There are different kinds of loans that can be listed on your eFAN. **All loans must be repaid.** Additional information about the loans offered on your eFAN can be found by placing your cursor over the name of the loan and at [www.fao.ucla.edu/publications.html](http://www.fao.ucla.edu/publications.html). Please read the information carefully before accepting loans. If you want to borrow less than the amount offered, indicate the amount you want to accept on the eFAN and click on the “accept” button next to that award. Additional steps may need to be completed after you submit your eFAN before loans can be funded.

Self-Reported Awards – If you will receive awards that are not listed on your eFAN, please indicate the number of those awards in the ‘Self-Reported Awards’ section of the eFAN. You will be asked to list the name and amount of the award. We will revise your offer to include those awards (scholarships, fellowships, fee waivers, loans, etc.) in your financial aid package. **In general, loan funding will be reduced to accommodate any outside awards.**

Failure to report outside awards will result in future revisions and possible billing for aid already received.

Award Summary – This section of your eFAN will provide a summary of all your decisions and any additional information you provided on your eFAN. Please review this information carefully before you continue with the process. If you want to modify any of the decisions that you have made, click on the “go back” button. If you would like a printed record of your award, this section of the eFAN process will allow you to print a copy of your Financial Aid Notification on a UCLA letterhead.

Acceptance Certification – The Acceptance Certification is the final step in the eFAN process. **It is your signature and verification that you have read, understood and accepted all of the conditions of your eFAN.** You must read and check off each of the certification statements listed on this page. When you have read and acknowledged the certification statements and clicked on the “Submit FAN” button, your eFAN will be sent to the Financial Aid Office for processing. If you do not submit your eFAN for processing, it will be saved without being forwarded to the Financial Aid Office for processing and your financial aid will not be disbursed.

Thank You Page – You will be presented with a ‘THANK YOU’ page once you have successfully completed and submitted your eFAN. Please read the messages on this page carefully as they will guide you to additional steps that may have to be completed before some of your awards can be disbursed.
After You Submit Your eFAN...

After submitting your eFAN your grants and scholarships will be ready for disbursement. There are additional steps that you will need to take to complete the processing of your other awards.

Perkins Loan

If you are borrowing Perkins Loan for the first time at UCLA, 2-3 business days after you accept a Perkins Loan on your eFAN, you will receive an e-mail from ACS (UCLA’s business partner) with a link to additional forms and a master Promissory Note, which you will be required to complete on line before your Perkins loan available for disbursement. If you are a first time borrower, you will also be required to complete a Debt Management Session. For additional information regarding Perkins Loan process go to www.loans.ucla.edu. If you are a continuing Perkins borrower who has completed Perkins Master promissory Note in the past, there will be no additional information needed.

Direct Loans for Students

All students accepting a Direct Loan Subsidized and Unsubsidized for the first time must complete a Master Promissory Note at www.StudentLoans.gov

Once completed, your DL MPN remains valid for 10 years. Please refer to Subsidized and Unsubsidized Direct Loan Guide and Direct Graduate PLUS Guide for more information about the terms of these loans and application instructions.

Financial Aid Disbursements

Once you accept your awards on the eFAN and complete the necessary loan paperwork your awards will be disbursed equally over the fall and spring semesters.

Billing and Receivables System (BAR)

Billings and Receivables (BAR) System is UCLA’s accounting system that allows debits (educational fees and other charges) and credits (financial aid disbursements or student payments) to be applied to your school account. Through BAR, your financial aid disbursements will automatically pay your registration fees and other outstanding University bills, at the beginning of each semester. If you are not enrolled, financial aid will not be credited to your BAR account. Any remaining balance, after the charges are paid off, will be refunded to you. Your refund will be deposited in your bank account, if you sign up for Bruin Direct. Refund checks will be mailed to students who do not sign up for Bruin Direct.

- Your BAR statement will be posted on URSA (www.ursa.ucla.edu). Make that you review your BAR account each month.
- Financial aid, outside scholarships and federal loans disbursed to UCLA electronically will be processed through BAR.
- Charges for Weyburn are not posted in BAR. You must make your housing payments directly to UCLA Housing (www.housing.ucla.edu).
**BruinDirect**

Once your financial aid goes through your BAR account and your charges are paid off, any funds remaining will be refunded to you. Through Bruin Direct, your refund will be transferred directly to your personal bank or credit union account. If your award is processed in a timely manner, your financial aid refund will be deposited in your account by the first day of classes. You can obtain the BruinDirect application from the Main Cashier’s Office or from the web at [www.amco.ucla.edu](http://www.amco.ucla.edu).

**Disbursement of Outside Awards**

Students awarded non-University funds (outside scholarships or loans) should request that the awarding agency make the checks payable to: **Regents – University of California, Los Angeles.** Checks should be forwarded to:

David Geffen School of Medicine at UCLA  
10833 Le Conte  
12-109 CHS  
Box 957020  
Los Angeles, CA 90095

Checks received from an outside agency are typically applied to BAR within 3-5 business days. If you have any questions regarding the disbursement of your non-University funds, please contact Student Financial Services at 310-825-9194.

**Disbursement of Paper Checks**

BAR refunds will be issued via a paper check and mailed to the mailing address on URSA for all students who do not sign up for BruinDirect. While BruinDirect refunds are processed every week-night, Student Accounting processes paper checks only on Thursdays. Please sign up for BruinDirect to ensure the quickest access to your financial aid refund.

**Additional Resources**

**Federal Student Aid Processor** – to find more information about Direct Loans, complete your DL Master Promissory Note, endorse PLUS Loan or find information about managing your loan repayment go to [www.StudentLoans.gov](http://www.StudentLoans.gov).

**Medical School Financial Aid Office** – to find more information about your loan eligibility, the status of your application and disbursements, e-mail us at fao@mednet.ucla.edu or call our office at 310-206-0771.

**Student Loan Office** – to find more information about UCLA Debt Management Session requirement or to complete DMS on-line, go to [www.loans.ucla.edu](http://www.loans.ucla.edu) or call 310-825-9864.

**Student Financial Services** – to sign up for Bruin Direct (electronic deposit of your financial aid refund to your bank account), or check on the status of your refund, go to [www.sfs.finance.ucla.edu](http://www.sfs.finance.ucla.edu) or call 310-825-9194.