



# Letter of Recommendation Request Form

Full Name (please print): \_\_\_\_\_

SSN or SID: \_\_\_\_\_

Class of: \_\_\_\_\_

**Current Students**

**Dean's Letter of Recommendation from Dr. Parker** (for one-year fellowships, scholarships, MBA, or MPH programs) – Official copy with signature. This form must be accompanied by your updated CV, personal statement, and deadline date.

I am applying for: \_\_\_\_\_

I am applying because: \_\_\_\_\_

If accepted, I hope to gain \_\_\_\_\_

**If invited to interview as a result of my application, I accept my obligation to go. YES NO (circle one) initial here \_\_\_\_\_**

List names and addresses for mailing documents below (for more than two locations, please attach second sheet):

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| _____    | _____    |
| _____    | _____    |
| _____    | _____    |

Deadline date is: \_\_\_\_\_ Deadline date is: \_\_\_\_\_

**Note: allow 4 weeks for letter preparation. If deadline is in January, request form is due by October 15.**

**My signature assures my commitment to attend an interview if selected by the program(s) for which this letter is requested.**

Signature \_\_\_\_\_ Date Requested \_\_\_\_\_  
------(for internal use only)-----

approved \_\_\_\_\_ not approved \_\_\_\_\_

conditions/comments \_\_\_\_\_

Departmental Use Only	
<input type="checkbox"/>	Received on:
<input type="checkbox"/>	Processed on: