Internship/Residency Application Process
Class of 2002 Timetable

MARCH-APRIL 2001
- Begin to inquire/write to other hospitals/medical schools about AWAY electives.

MAY 2001
- Meeting between seniors and juniors for retrospective discussion on application process and strategy.

JUNE 2001
- Meeting with seniors to discuss the residency application process.
- Advisor assignments for internship/residency counseling made by individual departments.
- Seniors interested in Early Match: be aware of early application deadlines. See Brian for application information.
- Begin requesting letters of recommendation.
- Seek individual counseling from faculty, housestaff, and Internship Advisors.
- Student Agreement (contract) with National Resident Matching Program (NRMP) to be signed and submitted by all participating students.

JULY 2001
- Workshops on the postgraduate training application process will take place.
- Applicants to early match specialties (ENT, neurology, neurosurgery, ophthalmology, and urology) sign and submit individual agreements (contracts) to participate in Match programs.
- Plan to take electives in specialties of interest, if not already scheduled
- Pick up ERAS applications (available mid-July) from Brian for the following specialties:

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<th>Specialty</th>
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<tr>
<td>Diagnostic Radiology</td>
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<td>Emergency Medicine</td>
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<td>Family Medicine</td>
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<td>General Surgery</td>
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<td>Anesthesiology</td>
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<td>Internal Medicine</td>
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<td>Medicine/Pediatrics</td>
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<td>Ob./Gyn.</td>
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<td>Orthopaedic Surgery</td>
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<td>Physical Medicine &amp; Rehab.</td>
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<td>Transitional Year Programs</td>
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<td>Dermatology</td>
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<td>Psychiatry</td>
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- Be aware of early application deadlines (ophthalmology, urology, otolaryngology, neurology & neurosurgery.)
- Seek individual counseling from faculty, housestaff, and internship advisors.

AUGUST 2001
- Continue to seek out individualized counseling.
- All Dean’s Letter appointments scheduled for August, September, early October.
- Dean’s Letters will be prepared during the months of September, and October for November distribution.
  ***AAMC guidelines forbid release of any Dean’s Letters prior to November 1st***
- Be aware of early application deadlines and follow up on submitted applications.
- Plan for electives in specialties of interest.
- Follow up on letters of recommendation.

SEPTEMBER 2001
- Dean’s Letter appointment period.
- Early interviewing for some specialties may begin.
- Read your applications carefully. Be aware if programs want support documents (i.e., transcripts, board scores, etc.) prior to release of Dean’s Letter on November 1st.

OCTOBER 2001
- Dean’s Letter appointment period ends October 19th.
NOVEMBER 2001

- November 1st—begin release of Dean's Letters (November 1st is the earliest release date)
- The majority of programs begin to schedule interviews for November, December and January.
- Follow up on all applications submitted; make sure that application files are complete, even if they're filed electronically.
- Continue to seek advice from faculty, housestaff, and specialty advisors.

DECEMBER 2001

- Interview process continues.
- Interviews for early match (otolaryngology, neurology, neurosurgery, ophthalmology, and urology) are wrapping up.

JANUARY 2002

- NRMP Directory, which lists pertinent program codes, will be mailed to your home.
- Interview process continues through early February.
- Early match Rank Order Lists (ROLs) are submitted by mail and results are announced.
- Instructions regarding Rank Order List (ROL) input will be mailed to your home.
- Input Rank Order List (ROL) via computer (mid-January to mid-February).

FEBRUARY 2002

- Final interviewing (and second-looks) completed.
- If planning to be absent on Match Day (March 21st), inform Brian in order to receive instructions regarding scramble.

MARCH 2002

- Monday before Match Day, the names of unmatched students are released via the web. They are available to the school a half hour prior to the time students can access the information.
- Two days prior to Match Day, unmatched students are matched by phone.
- MATCH DAY Thursday March 21, 2002. Everyone will have an envelope to open!

** Important Points to Remember **

1) Read your mailings and email from the SAO on the application process. These are important!
2) Don't forget to schedule time for vacation and interviews!
3) Make arrangements with course chairs before being absent from a rotation, even if it is to interview. If you will be absent from a rotation, you must offer to make up the time away.
4) Interviews often must be scheduled ahead of time. Some programs have set interview dates that cannot be changed.
5) Don't forget to follow up (i.e., letters of recommendation, evaluations, completeness of application files, etc.) Programs will not call you if your application isn’t complete.
6) We are here to help you. Please keep us up-to-date on your concerns.